

CCAC Board Meeting Agenda

September 19, 2023

6:30 PM

Call to order 6:33pm

1. a. Approve agenda. Motioned by Sheri. Roy seconds. All in favor
- b. Approve minutes. Motioned by Roy. Second Susan. All in favor
- c. Approve treasurer report. Motioned by Susan. Second by Roy. All in favor

2. Committee Reports: 6:40pm

- a. Fund development
  - i. MACC Grant- find out this coming Friday, Sept 22nd.
- b. Membership Update

i. Motion to accept. Motion by Theresa and Susan seconded, to accept Roxanne Burnham as the volunteer to work with Membership. Membership duties: Update membership, send out notices, try to increase membership. All in favor. Theresa will contact Roxanne to let her know she has been approved.

3. Branch Reports :6:45pm

- a. Art & Soul Gallery:  
Chalk It Up! – 8 artists. Not a lot of sponsors. Chocolate walk October 21. Classes scheduled.
- b. Concerts in the park:  
\$17,083 expense. Income made us break even with a little to spare. 3 concerts rained out and one air quality concert. One rescheduled. Rain during reschedule date. Printed 30 t-shirts. Sold 26. New CCAC banner up all summer. They have a committee meeting this week or next week. Trying to bring in local groups that are well known. Trying to get next year lineup booked earlier.
- c. Homegrown: On hiatus.
- d. Mint City Singers:

Jim, treasurer went to the board and they decided they would like to continue to purchase their own music. They would like to continue to request money for this reason. They are requesting \$800. Discussion about adding high school students to their group. They did add new members this year.

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4. Clinton Northern Railway Update 6:50pm : On hold
5. Wilson Center Update 6:55pm.
  - a. Update on Wilson Center status and informational meeting on Sept 12

Well represented on the 12<sup>th</sup>. It was a presentation going through the costs to do what they want to do. Offices stay in courthouse. Making the office space a community space 1700 square feet. Small kitchen for after shows having small receptions and rental for small events. 2.8 million dollars. Don't want to put new windows up in auditorium but fake windows. Will need new curtain. Has asbestos. Written grants that would bring back \$2m. Much of the investment would come back to them through tax revenue. Also showed how this would benefit school, RESA and downtown development assoc. they discussed how they would balance out over time. They were going to have a senior building behind the building but decided against that and redo the parking lot and put in additional spots which will minimize parking on the street. Up from 63 to 82? (not sure numbers). Developers said they do Not want to build and leave. They want this to be a legacy investment. Response seemed to be positive. All documents are now available on the city website, which helped with a lot of the negativity. Any increase in unexpected remediation costs is not the city's. Ownership will be 50/50. City and developers. Regular meeting is next Monday. They will vote on October 10. Anyone supporting the Wilson Center is encouraged to attend that meeting.

6. Discussion Items from Last Meeting: 7:10pm
  - a. Charitable Gaming:

November 6-7-8-9. Looking for volunteers. MON & tue noon-6 6-2am. 2 people each shift. Can break each shift into two so 4 people each day. Will post for volunteers as soon as we have been approval from charitable gaming funds.

    - i. Can we use charitable gaming funds to purchase tables? No. We received \$1100 from grant from city and we need to match it. We can seem other money (chalk walk etc) to match it.
  - b. Endowment Update

We have to have \$10k to start. Once we get to \$50k we can start getting withdrawals. Every other day they give 30 days of giving and they match. Letter writing campaign they will match whatever we collect. They handle all paperwork. If we shut down we would have to give money to another non profit. Can we use money from depot? We think we voted to give money to city. Sheri will go back and check. Can we use this to start endowment?
  - c. Replace Sheri as treasurer by Jan 1, 2024

Michelle Hill and Cody Hyde are applicants for bookkeeper. Paid position. They were both interviewed by Sheri and Theresa. Both excellent candidates. Their

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recommendation was for Michelle Hill be hired as bookkeeper, partly due to scheduling. Michelle is a retired CPA. Treasurer will be on board. Bookkeeper will be separate, but is welcome to come to board meetings and serve on committees but would not be an actual board member. Sheri motioned to hire Michelle Hill to be hired as a bookkeeper Theresa seconded. All in favor. Sheri would like to lower pay. We discussed that we had offered to pay the same as what Sheri is currently being paid. Sheri has not paid herself for 3 months. Tom as the president will notify Michelle Hill.

d. Request for Music for Mint City Singers

e. Mural update?

Sheri will prime the space tomorrow.

7. New Business 7:50pm

a. By laws Update.

- i. **Do we need to change the bylaws, so that the bookkeeper or treasurer is a paid position?**
- ii. **Proposal to Change the bylaws, so that the President and VP can hold more than one position on the board (i.e. represent a Branch)**

Pres and vice hold more than one position: Can they also be a branch representative? Vote next month after reviewing by- laws. It has been done before, but we need to vote and send to the general membership meeting to change by- laws.

Also change bylaws so that the bookkeeper is a paid position and treasurer is not. Make this a formal statement. Susan will look at bylaws. Will be on agenda in October or November.

Annual meeting December 4, 2023

b. Guidelines for supporting outside business and artists.

Anyone asking for money should fill out an application. The application will then go to the board. Theresa to make application and bring to next meeting.

c. Sharing senior center space for the gallery.

They wanted to move the gallery to the senior center. But it doesn't work.

8. Adjournment: 8:10pm

9. Next meeting October 17, 2023 at 6:30 pm

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