CCAC Board Meeting Minutes
Tuesday, February 15, 2022 – 6:30 pm
St. Johns High School Band Room

I. Welcome

A. Agenda Approval
   • Motion Moved by Mark Miser
   • Motion Seconded by Susan DeRosa
   • Approved

B. Minutes Approval
   • Motion Moved by Mark Miser
   • Motion Seconded by Roy Davis
   • Approved

C. Treasurer’s Report
   • Motion Moved by Courtney Sturgis
   • Motion Seconded by Paige Kipp
   • Approved

II. Committee Reports

A. Fund Development
   • This committee was dissolved in January board meeting.
   • Need a grant application writer this year.
     ○ Courtney Sturgis & Susan DeRosa
     ○ Courtney will be the “Project Manager”, Paige Kipp will need to be the “Authorized Official”
     ○ Start writing April 1, 2022
     ○ Sheri Applebee to assist with material from previous year’s application.

B. Membership
   • Sheri Applebee working with Bill Tenant on transferring over this information.

III. Branch Reports

A. Art & Soul Gallery
   1. Theresa Levett
      • Gallery opened again last week, Thursday through Saturday. Official schedule is still in the works.
      • Valentine’s day window display looked great. There have been quite a few new improvements to the gallery to declutter and feature artwork.
      • Inventory was started last week.
      • Info on current artists has been supplied to start contacting artists.
      • Working on bringing new volunteers in, there is already one new one.
New volunteer will be at gallery on Wednesdays so far.
- Artist contracts to be rewritten.
- Goal is to feature artists and artwork on website.
  - Website info needs to be given to Theresa so she can update it as needed.
  - Paige Kipp and Theresa to work together on this.

2. Snow removal
- Previous confusion resolved by Sheri Applebee
- This is contracted between the landlord and a company north of St. Johns.
- Theresa has contact info now for future needs.

B. Clinton Northern Railway
- Bill Tenant & Paige Kipp working on this transfer with the City of St. Johns DDA.
- Heather Hanover said they're wanting to take out the train model set
  - The historical society needs to be involved in this transfer.
- Jenny and Gary McCampbell have stipulations in the transfer that need to be realized.

C. Concert in the Park
- Need new liaison from Bill Tenant.

D. Homegrown Productions
- For 2022 season, planning on a fall show and a Christmas show.
- For 2023 season, planning on two comedies.

E. Mint City Singers
- 2 joint concerts with Laingsburg singers in the works.
- April 29th – Joint concert ready to go.
- Friday before Easter, another concert.
- Laingsburg – can’t get the facility, looking at other options – Catholic church in Okemos or another church in Lansing area dates not nailed down yet

F. Wilson Center Auditorium
- Charitable Gaming Event Sign Up Sheet
  - Event Spot, March 23-26
  - Proceeds will go toward Wilson Center

IV. Discussion Items
A. 2022 Best of St. Johns Award
- We were awarded Best Art Gallery in St. Johns.
- Paige will work on getting the award for the gallery.
- Would be good for the grant application.

B. Check signer needed
- Theresa Levett volunteered.
C. Other Items:

- Photo for website needed from Debbie Fehrenbach.
- Photo and description for website needed from Jamie Madar.
- Photo and description for website needed from Theresa Levett.
  - Paige to provide prompts.
- “Giving Tuesday” buttons need to be removed from the website.
- PSD reached out via Facebook Messenger to gather event dates for 2022.
  - Jamie Madar to be in touch with update.
- Plein Air coming up
- Sheri Applebee to check in with Ruthie Reynolds regarding Mobile Art Cart plans for 2022.
- Sheri Applebee to check in with Bill Tenant regarding fire truck use for mural cleaning
  - Mural cleaning will need to be handled again this year with nicer weather coming up.

Next meeting March 15 6:30 pm SJHS band room