

CCAC Board Meeting Minutes

Tuesday, February 15, 2022 – 6:30 pm

St. Johns High School Band Room

I. Welcome

A. Agenda Approval

- Motion Moved by Mark Miser
- Motion Seconded by Susan DeRosa
- Approved

B. Minutes Approval

- Motion Moved by Mark Miser
- Motion Seconded by Roy Davis
- Approved

C. Treasurer's Report

- Motion Moved by Courtney Sturgis
- Motion Seconded by Paige Kipp
- Approved

Attendance:

X Paige Kipp
Tom Webb
X Sheri Applebee
X Courtney Sturgis
X Susan DeRosa
X Mark Miser
X Jamie Madar
X Roy Davis
X Theresa Levett
X Debbie Fehrenbach

II. Committee Reports

A. Fund Development

- This committee was dissolved in January board meeting.
- Need a grant application writer this year.
 - Courtney Sturgis & Susan DeRosa
 - Courtney will be the "Project Manager", Paige Kipp will need to be the "Authorized Official"
 - Start writing April 1, 2022
 - Sheri Applebee to assist with material from previous year's application.

B. Membership

- Sheri Applebee working with Bill Tenant on transferring over this information.

III. Branch Reports

A. Art & Soul Gallery

1. Theresa Levett

- Gallery opened again last week, Thursday through Saturday. Official schedule is still in the works.
- Valentine's day window display looked great. There have been quite a few new improvements to the gallery to declutter and feature artwork.
- Inventory was started last week.
- Info on current artists has been supplied to start contacting artists.
- Working on bringing new volunteers in, there is already one new one.

- New volunteer will be at gallery on Wednesdays so far.
- Artist contracts to be rewritten.
- Goal is to feature artists and artwork on website.
 - Website info needs to be given to Theresa so she can update it as needed.
 - Paige Kipp and Theresa to work together on this.
- 2. Snow removal
 - Previous confusion resolved by Sheri Applebee
 - This is contracted between the landlord and a company north of St. Johns.
 - Theresa has contact info now for future needs.

B. Clinton Northern Railway

- Bill Tenant & Paige Kipp working on this transfer with the City of St. Johns DDA.
- Heather Hanover said they're wanting to take out the train model set
 - The historical society needs to be involved in this transfer.
- Jenny and Gary McCampbell have stipulations in the transfer that need to be realized.

C. Concert in the Park

- Need new liaison from Bill Tenant.

D. Homegrown Productions

- For 2022 season, planning on a fall show and a Christmas show.
- For 2023 season, planning on two comedies.

E. Mint City Singers

- 2 joint concerts with Laingsburg singers in the works.
- April 29th – Joint concert ready to go.
- Friday before Easter, another concert.
- Laingsburg – can't get the facility, looking at other options – Catholic church in Okemos or another church in Lansing area dates not nailed down yet

F. Wilson Center Auditorium

- Charitable Gaming Event Sign Up Sheet
 - Event Spot, March 23-26
 - Proceeds will go toward Wilson Center

IV. Discussion Items

A. 2022 Best of St. Johns Award

- We were awarded Best Art Gallery in St. Johns.
- Paige will work on getting the award for the gallery.
- Would be good for the grant application.

B. Check signer needed

- Theresa Levett volunteered.

C. Other Items:

- Photo for website needed from Debbie Fehrenbach.
- Photo and description for website needed from Jamie Madar.
- Photo and description for website needed from Theresa Levett.
 - Paige to provide prompts.
- “Giving Tuesday” buttons need to be removed from the website.
- PSD reached out via Facebook Messenger to gather event dates for 2022.
 - Jamie Madar to be in touch with update.
- Plein Air coming up
- Sheri Applebee to check in with Ruthie Reynolds regarding Mobile Art Cart plans for 2022.
- Sheri Applebee to check in with Bill Tenant regarding fire truck use for mural cleaning
 - Mural cleaning will need to be handled again this year with nicer weather coming up.

Next meeting March 15 6:30 pm SJHS band room